

## Job Description – Assistant Pastor (with Family Ministry Focus)

The Cross Church

As Adopted Date

Position Title. Assistant Pastor (with Family Ministry Focus)

Purpose of Position. To assist the Senior Pastor and the Church Board in leading and equipping children youth and families of the church through administration, teaching and pastoral care.

Position Description. The primary role is to provide support to the Lead Pastor by sharing the pastoral care responsibilities, and supervision of children and youth ministries. The Assistant Pastor will preach on occasions, teach, helping maintain social media presence, provide spiritual counseling for children/youth/families, help with small group ministries, and general church support. The goal is to equip and encourage the local body of believers to follow Jesus Christ and by doing so fulfill the mission of the church. Weekly staff meetings are a requirement. It is expected that the pastoral staff will pray together, plan together, and develop a close spiritual and ministry bond.

Education/Experience. At Minimum a bachelor's degree in Children's Ministries or Christian Ministries is required for this position. Applicants must adhere to the Wesleyan Core Beliefs and must be willing to enter the ordination process for the Wesleyan Church.

### Ministerial Duties and Responsibilities

#### Duties / Responsibilities

- Enhance and provide leadership to the Children's ministry programs to ensure The Cross church is evangelizing, equipping, educating, and encouraging children at the Cross.
- Develop and grow in areas of Pastoral care and counseling for children and young families as needed. To include house, school, and hospital visits.
- Plan children and family trips and events throughout the year. Some trips and events will be based on fellowship and to have fun. Others will be purposely planned to help enrich and grow the children's walk with Christ.
- Coordinate Sunday morning children Sunday school and children's church. Lead the Wednesday night Kid's Korral program and will oversee the approval of curriculum used all children's Sunday school, children's church, and Wednesday night Kids Korral.
- Plan, coordinate, and lead yearly Vacation Bible School.
- Recruit, train and lead lay leaders in our children's, youth group's and young adult's ministries.
- Coordinate and schedule Sunday School teachers and assistants for children ministries.
- Provide direction, assistance and organization for the youth and young adult ministries.
- Help organize small groups for families to grow in their spiritual walk with Christ.

- Occasional preaching on Sunday and teaching Wednesday night bible study on Wednesday nights when the Senior Pastor is not available.
- Perform weddings, funerals, baptisms, and child dedications as needed.
- Be available and present for all Cross Church events.
- Help the Senior Pastor with all end of the year reports and with the annual Local Church Conference.
- Attend and assist with monthly church board meetings.

#### Spiritual Life Requirements and Expectations

- A clear testimony of faith in Jesus Christ and demonstrate this commitment by reflecting grace and love in leading a healthy devotional and moral lifestyle.
- Must have a prayer life and willingness to pray for those under their care and the church community.