



# NCC KIDS DIRECTOR

## NEW CIRCLE CHURCH

Reports to: Lead Pastor  
Category: Bi-Vocational Staff

At New Circle, we desire to see Indianapolis made new through the Gospel of Jesus Christ. This includes all people, even the smallest among us. The NCC Kids Director is our primary leader of children (birth-5th grade) and provides clear direction to the children, parents, and volunteers.

### Primary Responsibilities

- *Vision and Leadership*
  - Provide clear direction and leadership for the ministry to enable NCC Kids to be a safe, welcoming, and fun environment for children to learn about Jesus.
  - Serve as a vital part of the staff team that helps discuss, collaborate, and discern God's will concerning plans for the church.
- *Sunday Gatherings*
  - Oversee the check-in and check-out process for NCC Kids.
  - Ensure weekly that all children are served in age-appropriate ways.
  - Provide all the needed resources and supplies as needed for the lessons.
  - Display warmth and connection with children and parents through vulnerability and authenticity.
- *NCC Kids Team*
  - Oversee the recruitment and rotation of volunteers serving the children.
  - Celebrate, help, and train regularly train all volunteers.
  - Enforce compliance with our Sexual Abuse Policies by reporting any issue to appropriate authorities and by processing background checks on any person that volunteers with the children.
- *Outside of Gatherings*
  - Partner with parents for their children's spiritual development.
  - Oversee at least two events outside of Gatherings for the children and parents to grow in relationship with one another.
  - Attend monthly staff meetings and participate in Weekly Connects.



- *Technology and Equipment*
  - Maintain, manage, and care for the NCC Kids rooms and equipment.
  - Utilize programs such as Planning Center, Mailchimp, and Slack to coordinate volunteers and interact with the Staff Team.

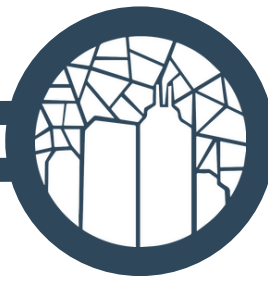
#### Qualifications

- Be a Christian and agree with New Circle's Statement of Faith.
- Be willing to become a Builder (member) at New Circle.
- Meet the character qualifications set forth for deacons in 1 Timothy 3.
- Demonstrate an ability to lead an area of ministry and volunteers well.
- Be willing to take and pass a state and national background check.
- Agreement with the vision, mission, values, and strategy of New Circle (Included on the next page)

#### Expectations and Compensation

- The NCC Kids Director is expected to be bi-vocational.
  - We hope that the NCC Kids Director can give a God-honoring focus and attention to their jobs inside and outside the church.
  - We ask that the NCC Kids Director give 12 hours per week to the ministry. This includes 4 hours on Sunday mornings and 8 hours throughout the week, with 4 of those hours in the office.
- Compensation would come in the way of salary, which would be \$10,000-12,000 annually.
  - The NCC Kids Director will receive two weeks of vacation annually, moving to three weeks in the third year of employment and culminating with four at four years on staff.
  - Non-monetary compensation also comes in the form of a strong, relational work environment, spiritual direction, and opportunities for personal development.
  - There is also the opportunity to receive training along with the staff of New Circle and be given the opportunity to participate in at least one staff retreat per year.

To apply, email Barry Rager ([barry@newcirclechurch.com](mailto:barry@newcirclechurch.com)) with your resume, including at least two professional and two personal references.

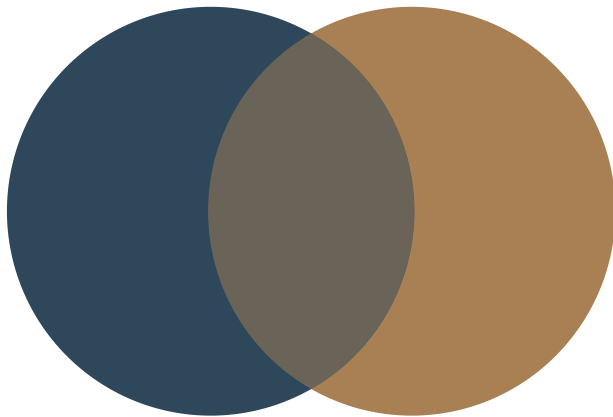


## OUR VISION

We exist to see Indianapolis made new.

## OUR MISSION

To bring renewal through aligning our lives with Jesus and inviting our neighbors to do the same.



## OUR VALUES

### UNIFIED & DIVERSE

We celebrate our uniqueness while tearing down dividing walls.

### HUMBLE & VULNERABLE

We encourage one another while being honest about our weaknesses.

### DRIVEN & DEPENDENT

We move forward, remembering that we do all with the help of God and others.

## OUR STRATEGY

### ESTABLISH

*Establish* believers in relationship with God through spiritual disciplines and worship.

### ENGAGE

Engage with one another through conversations, friendship, and community.

### EXPAND

Expand the Kingdom of God through intentional, Christ-like living.

