

My name is Dan Odom, and I am a pastor at Hampton Falls First Baptist Church in Hampton Falls, NH. I will be acting as the initial contact for this pastoral opening.

To apply, contact Pastor Dan Odom (dodom@hffbc.org) with your resume, a statement of faith, and a statement of calling into ministry.

Our church website is <https://www.hffbc.org/>

Ministry Title is: Associate Pastor of Student and Family Ministries.

Associate Pastor Job Description

Hampton Falls First Baptist Church is seeking to fill an Associate Pastor position.

I. Areas of Responsibility and Tasks

In living a life that aligns with the biblical expectations of an elder (1 Tim 3:2-7, Titus 1:6-9, 1 Pet 5:1-3), the role of associate pastors at HFFBC will include:

- Providing pastoral care to our congregation and church members. This may include counseling or discipleship of individuals dealing with Christian growth, or diverse hardships and struggles.
 - Be skilled at building healthy relationships and encouraging others to do the same.
 - Have a shepherd's heart to know the people of HFFBC.
- Teaching God's Word by:
 - Faithfully expositing Scripture during any teaching venue.
 - Periodically preaching from the pulpit as part of our pastoral team.
 - Applying biblical and theological truths to contemporary trends within and outside of the evangelical community.
- Having a passion for and involvement with global missions as well as evangelism in our local community.
 - Have a heart for making disciples in accordance with the great commission, desiring to see people come to faith, grow in righteousness, and reach others with the gospel.
- Recruiting, training, and discipling leaders and volunteers to oversee ministries within the church that advance our mission.
- Providing oversight for diverse areas of ministry in the church by:
 - Establishing short and long-term ministry objectives.
 - Selecting curriculum materials to be used when appropriate.
 - Communicating regularly with individuals involved in each area of ministry.
 - Effectively administering all areas of given oversight.

II. Expectations

- The Associate Pastor is expected to be a person who is established in character, but still working on the character qualities of a leader as defined by I Timothy 3. He must be able to sign the Statement of Faith and the Church Covenant and become members of our church.
- Under the leadership of the Lead Pastor, the Associate Pastor is expected to work with the staff, Elder Board, Church Council and all ministry leaders in planning, problem solving, and building the entire ministry of the church.
- If the Associate Pastor has a family, we expect him to demonstrate a healthy balance between home and church ministries.

- Be a part of the Elder Board and Pastoral team to help champion the church's vision.
- Help in church wide events to support the mission and vision of the church.
- Participate in all staff meetings and prayer times.
- Provide theological leadership and biblical teaching to the congregation.
- Manage the budget for the youth, children and family ministries.

III. Areas of Oversight for Associate Pastor

The Associate Pastor will provide leadership, vision, oversight and execution of a comprehensive program for Christian discipleship of families, including partnering with and equipping parents, developing, and overseeing ministry and outreach for children ages birth through senior high school. This position will be the primary pastor and shepherd of the junior and senior high students. This pastoral position will develop and implement teaching, recruiting, training and deployment of volunteer leaders, and provide support systems that will enable the families of HFFBC to fulfill its vision of loving God and loving others.

1) Youth Ministry

- a) Train and recruit volunteer staff for efficient implementation of youth ministries.
- b) Recruit, train and work with student leaders and youth interns.
- c) Provide counseling to students and help them grow as disciples.
- d) Administer and plan numerous youth events such as: camps, retreats, short-term service projects and Bible study lessons.
- e) Coordinate with parents of youth group members regarding their children's involvement and participation in the church.
- f) Assist in organizing and compiling of Sunday school curriculum.
- g) Participate and contribute to staff and church meetings.
- h) Train students on how to be faithful followers of Christ and set up programs to facilitate spiritual growth.

2) Children's Ministry

- a) Work closely with ministry leaders to provide direction, encouragement, and evaluation. This will include assisting in long-range planning, assessing needs, setting goals, and determining specific steps to achieve those consistent goals with the church's philosophy and direction.
- b) Assist in the recruiting and training of leaders for children's ministries, giving special attention to spiritual giftedness and maturity.
- c) Work with Children's Ministry Director to oversee all programs maintaining balance and coordination regarding objectives and schedule.
- d) Provide pastoral oversight and care to children's ministries at large.
- e) Oversee the safety of children, youth, and volunteers by ensuring all volunteers have met appropriate safety protocols.

3) Family Ministry

- a) To oversee and develop HFFBC's Family Ministry as an environment that cultivates biblical marriages, grows parents as the primary disciple makers of their children, and enables families to faithfully engage with the church and outside world.
- b) To oversee, coordinate and plan our annual Family Camp.
- c) To actively pursue intergenerational opportunities of ministry for our entire church family.

4) Marriage Ministry

- a) Oversees and coordinates teaching ministries to couples that promote marriage themes (e.g. premarital courses, marriage enrichment courses, marriage retreats, etc).
- b) Develops and sustains an effective ministry for all lay and mentor couples.
- c) Maintains a referral network of various levels of professional counselors.

- d) Plan and promote activities which will enhance the spiritual and relational development for all pre-marital and married couples (e.g. date nights, small group opportunities, etc).
- e) Give advice in developing book, audio, and video resources for the marriage ministry in partnership with other pastoral staff.