

Serving Recruiting Empowering

# The Eagle Commission

A Charis Fellowship National Organization

Mission: "Taking the Gospel to Our Nation's Warriors"

**Vision:** Catalyzing a team of Christ followers who are passionately committed to carrying out the Great Commission to our military, our veterans, and their families.

### **Executive Director Position**

The Executive Director for the Eagle Commission shall possess and exhibit the traits of character, and qualifications and skills to administer and manage the daily affairs of the Eagle Commission. He, along with the Endorsing Agent, develop and cultivate strategy and implement the vision of the Eagle Commission into the future.

#### Character

- Exhibit a knowledge of God's Word.
- Exhibit a consistent prayer life.
- Possess a Vision for God's work in the military and the part the Eagle Commission plays in it.
- Be teachable and approachable with differing points of view.
- Be confident God has called him to this position.
- Have a heart for people and the condition of their souls.
- Embody the core values of the Eagle Commission.

# Skills and Qualifications

- Be a skilled two-way communicator. Skilled in administering and managing various points of view to reach effective timely decisions.
- Possess in-depth knowledge of financial statements with ability to see strategic impact on ministries.
- Proven ability to coach, mentor and supervise.
- Be knowledgeable regarding current management information systems and the Internet.
- Skilled in effective delegation of tasks while maintaining control.
- Preferably a veteran of the Armed Forces.









#### Relationship

- Reports to Eagle Commission Board of Directors and is a voting member of the board.
- Supervises and works in partnership with the Endorsing Agent to carry out the ministry of the Eagle Commission.
- Nourishes a relationship with, and partners with the Charis Fellowship office.
- Builds, cultivates and strengthens relationships with churches, pastors, and Eagle commission constituents.

# Responsibilities

- Attends all board meetings of the Eagle Commission.
- Works with the board and staff to establish the Eagle Commission budget.
- Sets strategic plan to manage donor and prayer partner relations with appropriate objectives and milestones.
- Oversees the daily operations of the Eagle Commission team and support staff.
- Oversees the financial operations of the Eagle Commission.
- Approves expense reimbursements for the endorser and chaplains (families).
- Oversees the Schumacher/Young Memorial Scholarship funds.
- Responsible for recommending fund-raising strategies and implementing such initiatives to meet the annual budget and goals.
- Provides the required reports to the Eagle Commission board of directors and the Fellowship Council of the Charis Fellowship.
- Represents the Eagle Commission at local church, district, Focus Retreats,
  National Conference, annual Fellowship Council meetings, and other such
  Charis Fellowship meetings and events with the goal of increased awareness,
  financial support, and appreciation of the CF's commitment to chaplain-type
  ministries.
- Drafts and publishes monthly newsletters to Eagle Commission support team members in partnership with the Endorsing Agent.
- Serves as the Associate Endorser when the Endorser is unable to attend required events of activities.
- Attends as available NCMAF annual meetings (January).
- Other duties as required/necessary.

#### **Eagle Commission Values**

- We believe in biblical truth; the Bible as our sole guide and authority
- We believe every servicemember deserves access to a highly qualified, Gospel-focused chaplain.
- We believe our chaplains are uniquely qualified to serve as missionaries to the military and veteran communities.
- We believe every chaplain and their family needs an engaged interceding prayer team.
- We believe in a strong relationship between Charis Fellowship churches and our chaplains.
- We believe the local church is the arm to reach out to veterans in their community.
- We believe our finances should reflect our commitment to serve, recruit, and empower chaplains.