

Berea Bible Church

3850 Derr Rd.

Springfield OH 45503

937-399-9808

danalove@bereabiblechurch.org

www.bereabiblechurch.org

Assistant Pastor

General Job Description

The Assistant Pastor is one who is gifted and is called to church ministry, loves people, and has a passion for youth, worship, and member care within the local church and outreach to the local community and world. His primary responsibility is three-fold. First, he is to build a sense of community in the church through reaching out to minister to the special needs of church members. Secondly, he is to oversee the youth and worship ministry of Berea Bible Church. And finally, he is mission-minded, encouraging members of Berea Bible Church to go and make disciples in the local community and around the world. Like the Senior Pastor, he is to vigorously uphold and defend the doctrine and constitution of this church.

Key Responsibilities

1. **Youth and Educational Ministries:** Oversee children's, youth, and college/career programs, including curriculum evaluation, mentor recruitment, and event planning (e.g., youth group meetings, mission trips).
2. **Member Care:** Provide pastoral care through visitation, counseling (short-term or emergency), and coordination of practical support (e.g., meal trains, prayer alerts). Monitor attendance and follow up with members.
3. **Church Operations:** Assist in managing daily operations, including building usage, budget development with Elders and Deacons, and financial oversight (e.g., tithes, offerings, monthly reports).
4. **Outreach and Discipleship:** Encourage and equip members for local and global mission work, fostering a mission-minded church culture.
5. **Additional Duties:** Preach occasionally, teach small groups or Sunday School, perform weddings and funerals, and assist with special events (e.g., Lord's Supper, dramas) as directed by the Senior Pastor or Elder board.

Expectations

The Assistant Pastor will collaborate with pastoral staff and leadership to implement the church's vision, maintain confidentiality in counseling, and perform other duties as assigned by the Senior Pastor or Elder board.

Position Type

Full-Time

Salary

Negotiable based on level of education and ministry experience.

Application

Individuals interested in the position should submit a cover letter, current resume, philosophy of ministry, and letters of recommendation to Dana Love, Elder and head of Search Committee, by email at danalove@bereabiblechurch.org.

About Berea Bible Church

Berea Bible Church (Springfield, OH) is a non-denominational, caring cross-section of believers from all walks of life who emphasize meaningful connections, particularly during times of special needs. With a mission to connect Jesus Christ with passion and precision to our communities, our vision is to be a church with 350 multi-ethnic and generational individuals who have a passion to reach the un-saved and un-churched in Springfield and all corners of the world, while creating an environment that allows people to serve with excellence utilizing their God given gifts and talents. Berea emphasizes the supreme authority of the Bible which is inspired by God and having divine power and authority. Berea strives for excellence in ministry, promotes spiritual growth, engages in intentional outreach, and maintains unwavering commitment to Jesus Christ and His Church. Berea is affiliated with IFCA International.

For more information about Berea Bible Church, please visit our website at:

<http://www.bereabiblechurch.org>.



BEREA

B i b l e C h u r c h