

Military members and their families live under immense pressure, demanding schedules, constant transitions, and the burdens of sacrifice. Cadence meets them where they are with hospitality, discipleship, and Christ-centered community. In Cadence, we open our lives and homes, creating a place where they are known, encouraged, and strengthened in faith. This ministry shapes resilient believers who carry the gospel into their units, deployments, and future assignments. The need is great, the access is unique, and the impact is eternal. Join us in sharing both the gospel and your life with those who serve. Military ministry has a powerful, multiplying global impact as those we minister to are quite literally sent across the globe. Military ministry means global impact for the sake of Christ. This position takes place at various locations near U.S. military bases around the world.

## **Missionary Field Staff – Adult Ministry**

Cadence International is a support-based mission. All appointed missionaries are required to raise their individual support before they are released to the field.

### **Purpose:**

The Missionary Field Staff Adult Ministry position exists to facilitate ministry strategies and programs to accomplish the sharing of the gospel and your life with military people and their families.

**Time Commitment:** Minimum of 4 years

### **Duties and Responsibilities:**

- Create an inviting environment that reflects the kindness and graciousness of our Lord.
- Offer relationship with people that allows them to see what life as a believer looks like. Be authentic.
- Evangelize the lost.
- Equip participants with skills that mature their walk with the Lord and create character traits in line with Christ.
- Engage participants with opportunities to be servant-minded and share their time, treasures, and talents.
- Initiate and maintain contact ministry among military personnel and families in the community.
- Plan and execute regular programs Bible studies, small groups, etc.
- Practice hospitality, including planning menus, purchasing food, and preparing meals.
- Plan and execute retreats/special events.
- Recruit and train volunteers.
- Create opportunities for participants to be involved in both local outreach and global ministry opportunities.
- Support the chaplain and the religious activities on the base.
- Complete required reports and administrative duties according to deadlines.
- Attend and participate in Cadence events (monthly meetings, staff conferences, combined retreats).
- Provide caring and sympathetic advice, encouragement, support, and Biblical direction to participants.
- Travel (possibly international) will be required.

- Build a donor support team, raise all necessary funding for their Cadence position, maintain that financial support level, and maintain communication with that donor support team.

### **Minimum Job Requirements:**

- Born again, mature Christian with an affinity for the mission and work of Cadence International.
- Because of the distinctly Christian emphasis of Cadence's mission work, willing to sign and comply with Cadence International's Code of Christian Conduct.
- Thirty (30) hours of Bible training.
- Demonstrated spiritual, emotional, marital (if applicable), and financial health.
- Specific Skills:
  - Knowledge of standard business written communications. Demonstrated strong written and verbal communication skills.
  - Proficiency in general computer skills: Microsoft Word, Excel, and Outlook.
  - Ability and willingness to learn and become proficient in software applications used by Cadence.
  - Strengths in administration, multi-tasking, and organizational skills. Able to handle administrative and financial tasks required by Cadence.
  - Ability to graciously re-prioritize workload as demands change throughout the day.
  - Flexibility to meet the demands of a dynamic work environment.
  - Demonstrated ability in teaching and discipleship.
  - Demonstrated ability to share the gospel clearly and effectively.
  - Demonstrated ability to recruit and equip volunteers.

### **Preferred Qualifications:**

- Master of Divinity or education beyond Bachelor's degree: preferably ministry focused.
- Experience working with adult ministries in a hospitality/retreat setting.
- Previous experience preparing and delivering sermons or group discussions.
- A variety of craftsman skills is useful.

### **Character and Competencies for Success:**

- Able to spiritually self-feed.
- Teachability - willing to accept guidance and direction from all levels of leadership and learn from peers.
- Communication skills, including conflict resolution.
- Team skills - able to partner with others to do ministry, within Cadence and without.
- Demonstrate planning and organizing skills.
- Adaptability to culture, change, and tempo.
- Servant leadership based in humility.
- Willingness to develop, embrace, and maintain a ministry that reflects the Cadence Road.
- Heart for reaching the military and the world reflected through the personal serving of others and sharing resources.
- Able to develop and teach Bible studies.

### **Physical Demands/Work Environment:**

Cadence International is an evangelical mission agency dedicated to reaching the military communities of the United States and the world with the Good News of Jesus Christ. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee is regularly required to stand, sit, walk, climb stairs, talk, listen, and occasionally lift and/or move up to 20 pounds.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Important Notice:** The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of responsibilities, duties, and skills required of personnel in the classification.

### **Equal Employment Opportunity (Minorities/Women/Disabled/Veterans):**

Cadence is dedicated to the principles of equal employment opportunity. The organization prohibits unlawful discrimination against applicants or employees on the basis of age, race, sex, color, national origin, genetic information, or disability in accordance with applicable legal requirements. This prohibition includes unlawful harassment because of an individual's membership in any of these protected classes.

Because it is a religious organization, Cadence is permitted by law to use its religious doctrines and practices as a basis for hiring and other employment decisions with all employees. In addition, employees having ministerial functions, including missionaries and employees in leadership roles, may be subject to special requirements or qualifications based upon religious principles.

If you would like to review our Veteran and Disabled policies, please contact Human Resources at 303-762-1400 during normal business hours.

Cadence International will not discharge or, in any other manner, discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information.

For more information, email [danica.thoren@cadence.org](mailto:danica.thoren@cadence.org) or head to <https://cadence.org/adult-ministry-staff/> to apply.