

About Green Lake Calvary Church and the Position

The Church

Green Lake Calvary Church is a growing, multi-generational church in Caledonia, Michigan (just south of Grand Rapids). We proclaim Christ and His grace as the foundation for our lives.

We believe God meets us right where we are, yet by His transforming grace does not leave us there. Through Jesus Christ, He rescues us from sin's punishment and power, not by our own effort, but by His grace.

United by our love for the Father and our desire to follow Jesus, we are committed to growing as disciples and seeing His family grow. Like the early church in Acts 2, we value relationships and community, growing together through Bible Fellowships, studies, and ministry events.

The job description is provided below.

Pay & Benefits: The salary for the position is slated between \$45,000 and \$60,000 and comes with a Parsonage in the area, which was built in approximately 2022.

To apply, please send a resume and cover letter to rebecca.boverhof@greenlakecalvary.org. We would love to learn how your passion for Family Ministries and faith journey align with the heart of our church.



Family Ministries Pastor

Job Description

Family Ministry Definition: At Green Lake Calvary Church (GLCC) we believe the Church should partner with parents to equip and support them as the primary spiritual leaders in a child's life. The Church seeks to strengthen families, support the integration of faith into daily life, and intentionally contribute to the making of disciples in a way that fosters intergenerational relationships.

Position Summary:

The Family Ministries Pastor is a man with a deep love for Jesus Christ and His people and a passion for Family Ministry. Able to thrive in a team environment, he envisions and energizes a community that is grounded in engaging, creating, and empowering disciples and equipping the saints to do the work of ministry.

The Family Ministries Pastor will:

- Hold a clear vision and philosophy of Family Ministry that is in harmony with GLCC.
- Lead in a participative leadership style (one who works with a group to arrive at a decision) and, as appropriate, delegate work to others.
- Work willingly under the leadership of the church Elders and Senior Pastor.

Job Description:

General responsibilities

- Lead and cast vision for all family-related ministries, including children, student ministry and programs for families with children.
- Select and implement curriculum that spans multiple age groups, from preschool through High School and parenting.
- Recruit, train, equip, and mentor volunteers for Family ministries
- Ensure that a security procedure and system for child safety is in place and operational. Ensure that the administrators, volunteers, parents, and any others using the security system are well trained in its use.
- Implement and maintain a calendar of activities/events for Family Ministries available to the church.
- Lead family ministries in a manner that compliments the goals and philosophies of GLCC.
- Utilize and direct ministry intern(s) to help the Family Ministries thrive
- Oversee the scheduling, background checks, and other management aspects for volunteers
- Take on other job duties as assigned by the Senior Pastor.

Family and Parenting Ministries

- Provide training and pastoral support for parents
- Working with fellow pastors and staff, make available parental discipleship opportunities, including ABF groups, seminars, and other activities or training.

Kids Ministries Responsibilities (ages birth-5th grade):

- Recruit, train, and supervise lay leaders in the following programs:
 - Nursery
 - Sunday School
 - Children's Church
 - King's Kids
 - Vacation Bible School
 - Future new ministries
- Coordinate the curriculum in these areas and develop specific educational and spiritual goals.
- Work closely with lay leadership to ensure proper communication between leadership and congregation.

Student Ministries Responsibilities: (Middle School and High School)

- Recruit, train, and supervise lay leaders in the Middle School and High School ministries.
- Coordinate the curriculum in these areas and develop specific educational and spiritual goals.
- Develop, upgrade, and monitor an annual plan for the Jr. and Sr. High programs with lay leaders.
- Have personal involvement in discipleship with youth and adult leaders.
- Provide opportunities where the gospel is presented to teens.
- Encourage lay leaders to mentor two or three youth with the intention of molding them into youth group leadership.
- Take organizational responsibility of any youth service project or trip.
- Work with the parents of Junior High and Senior High students to establish and maintain an organization for communication, support, and fellowship, with lay leaders.

Administrative & Financial Responsibilities:

- Coordinate communication efforts with congregation for these areas of ministry.
- Prepare reports, letters, memos, etc., as needed.
- Assist with special projects, as directed by the Elder Board.
- Monitor budgets and spending for each youth ministry, and youth mission trips as needed.
- Provide a monthly written report of activities and proposals to the Elder Board.

Employment Parameters:

- Reports to: Senior Pastor
- Position: Full Time (40+ hours)
- Compensation: Salary commensurate with experience and training aligned with the position level

Experience & Qualifications:

- Master's Degree preferred; Bachelor's degree in a relevant field required
- 5 Years of Ministry Experience
- Ordination preferred