



I am looking to hire our next Middle School Director here at Blackhawk Ministries in Fort Wayne, IN. We have a strong history here in our MS and HS ministries.

Our MS has close to 100 students who are gathering each Wednesday night as well as a strong team of volunteers. Our church is connected to Blackhawk Christian School and there is an open door here to build relationships with students and families and the staff at BCS.

Attached is a job description. Please email our Next Gen Pastor, Mark Hammond at MHammond@BlackhawkMinistries.org for more information. He may also be reached via phone at 260-493-7400. You can look us up on Instagram @BHawkStudents to see who we are.

Job Title: Middle School Director

Location: Fort Wayne, IN

Status: Exempt, Full Time, Sunday-Thursday

Supervisor Title: Next Gen Pastor

Purpose:

The Blackhawk Middle School Youth Director's role is to make Christ-following disciples among Blackhawk middle school students. The director creates and implements weekly youth group nights, events, service projects, and camps where God's Word is taught. The director also develops relationships with middle school teens, their parents, and small group leaders to facilitate spiritual growth in these kids and their families.

Primary Job Responsibilities:

- Plan and organize weekly middle school activities, including curriculum preparation, scheduling, readiness of facilities, technology, and materials
- Provide vision, leadership, and oversight for all middle school ministry staff and leaders
- Build and equip the necessary teams to execute an engaging middle school ministry
- Coordinate communication efforts through various channels, including emails, monthly newsletter, and social media platforms (i.e., Facebook, Instagram & Blackhawk.FYT).
- Foster meaningful connections with middle school parents and equip them through parent meetings, parent seminars, and family nights.
- Organize and manage events, including summer outings, camps, and special activities.
- Provide opportunities for local and global outreach through service projects and mission trips.
- Create and effectively manage the youth ministry budget.

Work Skills:

- Love for God and His Word with a servant's heart for others
- Passion for middle school ministry with parents, leaders, and teens
- Strong leadership ability with parents, leaders, and middle school students
- Effective interpersonal skills
- Efficient time management
- Excellent communication
- Solid organizational ability
- Technological proficiency with Planning Center, MailChimp, Canva, ProPresenter (or another presentation platform), and social media platforms
- Attitude of confidentiality and being a team player